

What is the statutory assessment and statement process?

Statutory assessment is a detailed assessment process under the 1996 Education Act. Reports about your child will be provided by a number of people. These may include parents/carers, teachers, an educational psychologist and others who work with or support your child.

This assessment will identify your child's needs and any special help they may receive. At the end of the assessment process, the LA (Local Authority) will decide whether or not to issue a Statement of Special Educational Needs for your child.

A Statement of SEN will contain a detailed summary of the child's needs and guidelines on the level and kind of support that a school should offer. The statutory assessment and statement process is only appropriate for a very small number of children.

Contact details in school:

SENCO
Corina Antcliff

Sue Moss

Inclusion Manager
Emma Rhodes

Governor with SEN responsibility
Jo Zasada

The above staff/personnel can be contacted at Watercliffe Meadow.



Watercliffe Meadow

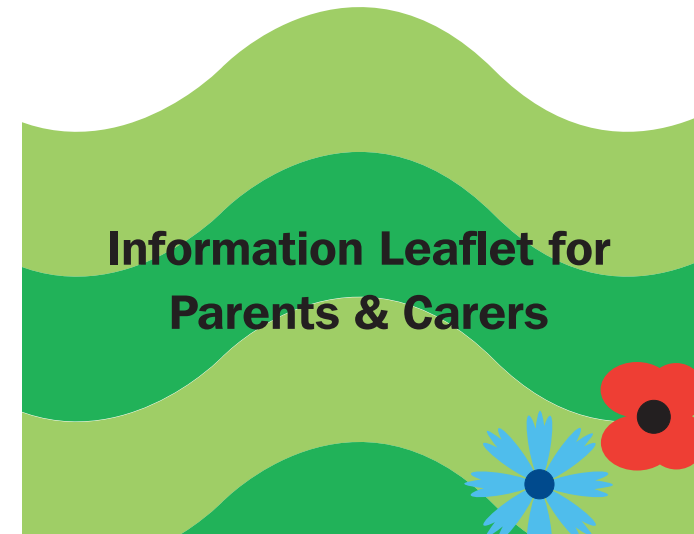
The World is Ours!

SPECIAL EDUCATIONAL NEEDS AND MY CHILD



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**Information Leaflet for
Parents & Carers**



The purpose of this leaflet is to help you understand how provision is made in school for children with special educational needs (SEN).

How can school help my child?

Every child is individual and all children develop and learn at different rates. This means that different teaching styles will be used in the classroom to support individual children with their learning.

All schools provide a cycle of planning, teaching, assessment and evaluation that takes account of the wide range of abilities, aptitudes and interests of children.

Most children will benefit from these different approaches and will make appropriate progress, whilst other children may require additional support.

What if my child needs more support?

If you or the school are concerned that your child is not making adequate progress it is possible that they may have special educational needs. The SEN Code of Practice sets out a graduated approach that recognised that children learn in different ways and can have different needs and levels of SEN.

At Watercliffe Meadow we:

- Follow the guidance in the SEN Code of Practice
- Have a written SEN policy and report annually on the SEN policy to governors.
- Inform parents and carers if your child has special educational needs and of the special provision being made.
- Have a member of staff appointed as the Special Educational Needs Co-ordinator (SENCO).

How does the SENCO help my child?

The SENCO will:

- Help to decide if your child has special educational needs.
- Take the lead in further assessment of your child's particular strengths and weaknesses.
- Help plan future support for your child called School Action or School Action Plus
- Ensure that appropriate records are kept of their progress.
- Ensure that the appropriate school staff talk to you and other professions involved with your child.
- Advise and support other members of staff in the school.

The Different Levels of SEN

What is an initial note of concern?

The school will contact you if they have concerns about the progress your child is making. The class teacher, SENCO and parent/carer will complete an initial note of concern form stating what the concerns are and what action will be taken. Your child will only be monitored at this stage and will not be added to the SEN register. The class teacher will contact you if they feel it is necessary to move your child to School Action.

What is School Action?

The school must tell you when they think that your child has special educational needs. Your child's teacher or the SENCO will collect information about your child, which may include additional information from you and other people who work with your child. They will discuss with you what extra or different help is needed. This is called School Action - the actions we can take in school to support your child. Your child's progress will be regularly recorded and reviewed.

School action will continue until it is no longer needed or it is decided that your child needs additional support at School Action Plus.

What is School Action Plus?

If there are concerns that the progress your child is making with support at School Action is not adequate the SENCO will ask your permission to seek further advice and support from external support services. These services may include a specialist teacher, an educational psychologist, a speech and language therapist or other health professional.

You will continue to be involved, and your child's progress will be regularly recorded and reviewed as at School Action. School Action Plus will continue until it is no longer needed.

