

OUR AIMS

At Watercliffe Meadow we view each pupil's welfare as of paramount importance and we fully recognise the contribution that we can make to protect children and support pupils in school.

The aim of this leaflet is to inform parents and carers of our procedures for safeguarding and promoting our pupil's welfare, safety, health and guidance. We do this by creating an honest, open, caring and supportive climate.

This leaflet forms part of our Child Protection Policy a full copy of which is available in school.

There are three main elements to our Child Protection Policy:

- (a) **Prevention** (By creating a positive school atmosphere, careful monitoring, teaching and pastoral support to pupils).
- (b) **Protection** (By following agreed procedures, ensuring staff are appropriately recruited, trained and supported to respond appropriately and sensitively to child protection concerns).
- (c) **Support** (To pupils and school staff and to children whose safety and welfare may be at risk).

This policy applies to all teaching, pupil support, non-teaching and volunteer staff in school and aims to ensure the school works within the Standards for Effective Child Protection Practice in Schools.

Revised July 2012



OUR PROCEDURES

At Watercliffe Meadow we will:

1. Provide an ethos in which children feel secure, their viewpoints are valued and they are encouraged to talk if they have concerns and they are listened to.
2. Provide suitable support and guidance so that pupils have a range of appropriate adults to whom they can turn if they are worried or in difficulties.
3. Work with parents to build an understanding of the school's responsibility to ensure the welfare of all children and a recognition that this may occasionally require children to be referred to other agencies as a constructive and helpful measure.
4. Be vigilant in cases of suspected child abuse, recognising the signs and symptoms, have clear procedures whereby teachers report such cases to senior staff and are aware of local procedures so that information is effectively passed on to the relevant professionals.
5. Maintain termly records on all pupils that indicate progress against the 'Every Child Matters Outcomes' Staying Safe, Being Healthy, Enjoying and Achieving, Making a Positive Contribution and Achieving Economic Well-Being.
6. Monitor children who have been identified as at risk, keeping (in a secure place) clear records of pupils' progress, maintaining sound policies on confidentiality, providing information to other professionals, submitting reports to case conferences and attending case conferences.
7. Provide and support safeguarding and child protection training regularly to school staff and in particular to designated teachers to ensure their skills and expertise are up to date.
8. Develop effective and supportive liaison with other agencies.
9. Use the curriculum to raise pupils' awareness and build confidence so that pupils have a range of contacts and strategies to ensure their own protection and understand the importance of protecting others.
10. Provide clear policies on positive behaviour and the school's approach to bullying.
11. Have a clear policy about the handling of allegations against members of staff.

Watercliffe Meadow

Boynton Road, Sheffield, S5 7HL. Tel: 0114 2326603.

 Printed on recycled paper.



Watercliffe Meadow

The World is Ours!

KEEPING OUR CHILDREN SAFE

Information Leaflet for Parents & Carers





ROLES & RESPONSIBILITIES

All adults working with, or on behalf of, children have a responsibility and duty to safeguard and promote the welfare of all children. This may occasionally require children to be referred to other agencies for their protection. Within schools and the LA (Local Authority) there are key people who have specific responsibilities under safeguarding procedures.

The role of the Child Protection Liaison Officer

The Child Protection Liaison Officer (CPLO):

- Provides staff and adults in school with a clear referral route for teachers and adults in school.
- Refers cases to the appropriate agencies.
- Ensures support and advice is available.
- Liaises with other agencies and have knowledge of the systems and procedures for referral of suspected cases of abuse.
- Ensures training is available.
- Ensures all staff are aware of safeguarding and child protection issues.
- Manages clear, accurate and secure records. Confidentiality will be maintained always bearing in mind the best interests of the child.
- Accesses resources.
- Ensures parental involvement where appropriate.
- Reviews and updates the policy as appropriate.
- Provides information to LA officers.

The role of the Headteacher

The Headteacher ensures that:

- Policies and procedures adopted by the Governing Body are fully implemented and followed by all staff.
- Sufficient time and resources are allocated to the CPLO to discharge their responsibilities, including attending core groups and case conferences, and by contributing to the assessment process.
- All staff and volunteers feel able to raise concerns and feel these concerns will be appropriately handled.

The role of the Governing Body

The Governing Body must nominate a governor with responsibility for Safeguarding and Child Protection and provide support for the Child Protection Liaison Officer. The Governing Body must also ensure that:

- Governors are trained in child protection issues.
- Policy and procedures are in place.
- Safe recruitment procedures are in place.
- There are clear procedures for allegations against staff.
- Training for staff is in place.
- Any deficiencies in the requirements of this policy are remedied.
- The policy is reviewed annually.



Nominated Staff

Named staff/personnel with designated responsibility for Child Protection are:

Child Protection Liaison Officer

Claire Bradley (Deputy Headteacher)

LAC Teacher

Emma Rhodes (Assistant Head for Inclusion)

Deputy Child Protection Liaison Personnel

Kath Brailsford (Senior Learning Mentor)

Jayne Senior (Learning Mentor)

Designated Nominated Governor

Jo Zsada

All of the above staff can be contacted at Watercliffe Meadow on:



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